

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, California 95814



April 9, 2003

REFUGEE COORDINATOR LETTER NO: 03-08

TO: COUNTY REFUGEE COORDINATORS

Pleased be advised that the next Refugee Coordinators' meeting has been scheduled as follows:

Date: Wednesday, April 23, 2003

Time: 10:00 – 3:00

Place: Sierra Room, CDSS Training Center (Door Code #65790)

815 S Street  
Corner of 8<sup>th</sup> and "S" Streets  
(916) 657-2016

For your information, I have enclosed All-County Information Notice I-14-03 regarding assistance in ensuring nondiscrimination. The California Department of Social Services supports your efforts to ensure that people of all religions and ethnicities be treated in a culturally sensitive manner.

If you have any topics you would like placed on the agenda for the meeting, please contact Mr. Daniel Crawford of my staff at (916) 654-5964.

Sincerely,

Original signed by Betts Smith for  
Thuan Nguyen 4/9/03

THUAN NGUYEN, Chief  
Refugee Programs Branch

Enclosure

**DEPARTMENT OF SOCIAL SERVICES**

744 P Street, Sacramento, CA 95814



March 28, 2003

**ALL-COUNTY INFORMATION NOTICE NO. I-14-03****TO: ALL COUNTY WELFARE DIRECTORS****SUBJECT: ASSISTANCE IN ENSURING NONDISCRIMINATION**

In September 2001, the California Department of Social Services published ACIN I-75-01 to remind you that we were available to assist you in any way we could to help you address backlash against individuals who are or are perceived to be of Middle Eastern descent.

In light of the initiation of the most recent War in Iraq, we once again remind you that we continue to be available to assist you in support of your efforts to ensure that everyone, regardless of ethnicity, national origin or religious belief, continues to be treated in a culturally sensitive manner. We also suggest that you be cognizant of any backlash against those individuals who are or are perceived to be from those countries which may not have aligned themselves with the United States in the War effort. This sensitivity is especially important in the delivery of benefits and services. Through both individual and united efforts, we can help each other and the people we serve through these challenging times.

If you have any questions or need assistance, please contact Christine Webb-Curtis, Chief, Civil Rights Bureau, at (916) 654-2196.

Sincerely,

*Original Document Signed By***RITA SAENZ**

Director

**REASON FOR THIS  
TRANSMITTAL**

- ☐ State Law Change
- ☐ Federal Law or Regulation Change
- ☐ Court Order
- ☐ Clarification Requested by One or More Counties

**County Refugee Coordinators Meeting  
January 17, 2002**

**Attendees**

John Tran	Alameda County
Janet Thompkins	Contra Costa County
Pao Ly	Fresno County
Hilda Guillen	Los Angeles County
Dolores Mejia	Orange County
Long Thai Nguyen	Sacramento County
Regina Maschka	San Diego County
Karen Hart	San Francisco County
An Tran	San Joaquin County
Phaivanh Khowong	Santa Clara County
Alette Lundeberg	Santa Clara County
Nancy Schou	Yolo County
Jan Wolff	Yolo County
Yuliya Balabanova	Yolo County
Thuan Nguyen	RPB Chief
Phyllis Iwasaki	RPB Technical Services
Lenore Schmidt	RPB Operations
Roger Caron	RPB Operations
Brad Elftmann	RPB Technical Services
Linda Keene	RPB Policy
Steve Saucedo	RPB Operations
Betts Smith	RPB Policy

***Refugee Coordinators Meeting Minutes***  
***Page Two***

Thuan Nguyen, Chief Refugee Programs Branch (RPB), opened the meeting at 10:00 A.M. Participants introduced themselves and agenda items followed.

**Refugee Cash Assistance (RCA) Regulations Update**

Betts Smith advised the group that the new state RCA regulations are to be published in the Federal Register on January 25, 2002. Public hearings of the regulations will be held on March 13, 2002 in Sacramento County. A date has not yet been set for additional public hearings that will be held in Los Angeles County.

**Refugee Employment Special Service (RESS) Eligible Counties**

Brad Elftmann advised the participants that Office of Refugee Resettlement (ORR) will be announcing the proposed RESS allocations sometime in April or May 2002. Brad acknowledged the drop in new arrivals and indicated that RPB has no idea as to what the new allocations will be. He then talked about threshold levels and provided a handout showing how counties would be affected under various threshold scenarios ranging from 400 to 700.

Thuan Nguyen stated she is flexible on the matter and requested county input, via e-mail, prior to making a final decision. Thuan emphasized she is seeking consensus in establishing the threshold level. A general discussion ensued but nothing was finalized. Brad closed with a request to get comments in ASAP so the decision can be made prior to the receipt of the RESS and Targeted Assistance (TA) allocations that are due out at approximately the same time.

**Department Of Motor Vehicle (DMV) Identification Card Processing**

Linda Keene addressed the issue of delayed processing of identification (ID) cards for refugee clients. She referenced the e-mail she sent to the Coordinators on the matter and made a request for county input on the extent of the problem locally.

**ORR Conference Call**

Thuan Nguyen advised the group that she is going to have a conference call with ORR on January 24, 2002. She then asked for e-mail input from individual Coordinators on any issues deemed important enough for inclusion in the conference call.

**Hate Crime Status Report**

Linda Keene provided an information update. The December 20, 2001 memorandum from Bruce Wagstaff, Deputy Director, Welfare to Work Division to Rita Saenz,

***Refugee Coordinators Meeting Minutes***  
***Page Three***

Director, State Department of Social Services, Subject: Update to Refugee Programs Branch Plan to Promote Community Harmony, was passed out and discussed.

Thuan Nguyen indicated that the 2000 Refugee Works contract for Mutual Aide Association (MAA) Capacity Building has a small amount of unspent monies that may be redirected to training in the areas of crisis management and media interface to defuse local tension. The Refugee Works contract runs through September 30, 2002.

**RPB Staff Assignments**

Thuan Nguyen provided an overview of branch assignments and reviewed the functions of the Policy, Operations, Community Development, and Fiscal Services units. A draft summary covering unit responsibilities was handed out. The final version will be posted on the RPB website.

**2002 Refugee Information Exchange Conference**

Phyllis Iwasaki provided a status update. The proposed theme for this year's conference is "America: Our New Home". The tentative dates are September 3-6, 2002. The anticipated location is San Diego. Phyllis requested input on ideas for possible workshops and other activities that could be included as part of the conference. Thuan Nguyen reaffirmed the importance of the annual conference and addressed the need for added frugality this year due to the state budget crisis. She also indicated that it was her desire to continue with the annual Women's Leadership Training if possible.

**Refugee Health Issues**

Laura Hardcastle reported that the Department of Health Services (DHS) is working diligently to expand health assessments in light of the dramatic fall-off in new refugee arrivals. She expressed particular concern about losing the established health delivery infrastructure as a result of the current lull in client flow. To this end, DHS is putting increased emphasis on provision of interpreter services and medical interpreter training with available funding. She also voiced concern about the low pay that is received by medical outreach workers.

**County Comments/Roundtable (County Refugee Coordinators)**

The customary roundtable discussion followed wherein Refugee Coordinators provided brief status reports on activities within their county refugee services programs.